

DEPARTMENT OF HOMELAND SECURITY  
**UNITED STATES COAST GUARD AUXILIARY**



**Flotilla 26-02, Lake Wylie, North/South Carolina**  
**Division 26, 5<sup>th</sup> Southern Region**



The Civilian Component of the U.S. Coast Guard  
(Authorized by Congress in 1939)

**Minutes for General Flotilla Meeting – Monday 19JAN, 2009**  
**Lake Wylie Public Library, SC (Time 19:00)**

Presiding Officers

B Groves – Flotilla Commander (FC)  
F Thompson – Vice Flotilla Commander (VFC)  
D Sanchez – Immediate Past Flotilla Commander (IPFC)

- 1) Call to Order – Pledge of Allegiance
  - a. **Meeting called to order 1900. By B Groves, FC. R DaCosta led us in the Pledge of Allegiance**
- 2) Introduction of Guests and Circulation of Attendance List
  - a. **15 Members, 1 Guest Member, and one prospective Members Present. See attached sheet**
- 3) Approval of Minutes
  - a. **D Sanchez made a motion to approve the minutes from General Flotilla Meeting 17NOV08. F Jenkins seconded. Membership approved.**
- 4) Elected Officers' Reports
  - a. Flotilla Commander No Report
  - b. Vice Commander No Report
- 5) Flotilla Staff Officer Reports (Vice Commander F Thompson)

**See reports on following pages:**

  - a. Finance Report Officer (FSO-FN) – B Groves
  - b. Aids to Navigation Officer (FSO-AN) – Vacant
  - c. Communications Officer (FSO-CM) – F Thompson
  - d. Communications Services Officer (FSO-CS) – D Sanchez
  - e. Information and Communications Services Officer (FSO-IS) – B Groves
  - f. Materials Officer (FSO-MA) - F Jenkins
  - g. Marine Safety & Environmental Protection Officer (FSO-MS) – B Moody
  - h. Recreational Boating Safety Visitation Program (FSO-RBSVP) – V Castillo
  - i. Member Training Officer (FSO-MT) – F Jenkins
  - j. Operations Officer (FSO-OP) - R Dacosta
  - k. Personnel Officer (FSO-PS) - R Burns
  - l. Public Affairs Officer (FSO-PA) – P Johnson
  - m. Public Education Officer (FSO-PE) – VACANT
  - n. Publications Officer (FSO-PO) – Vacant
  - o. Secretary/Records Officer (FSO-SR) – M Thompson
  - p. Vessel Examinations Officer (FSO-VE) – F Thompson
- 6) Committee Reports

No Committee Reports.
- 7) Old Business
  - a. No Old Business
- 8) New Business
  - a. F Thompson reminded everyone the Boat Show is the 4<sup>th</sup> – 8<sup>th</sup> of February. See the email from S Simpson, Flotilla 26-01 who is coordinating the manning the booth. Everybody got the e-mail, Please respond directly to S Simpson if you are able to stand watch during the show.
  - b. The PE brochure is ready for distribution at the show. This is a joint effort working with Flotilla 26-03. Contact information is included for all DIV 26 flotilla PE / VE and Membership information.

c. Reminded members that the district conference in Chesapeake, Va will be held 14 – 15 Feb 2009.

9) Member Comments

a. J Stewart, Division 26 Commander, made remarks about:

- i. Boat Crew Training
- ii. Reminded those that require the ICS 210 that is required by 31 Mar 2009 to remain Coxswain qualified. The class will be available in Chesapeake. J Stewart will attempt to arrange a class in the area for those who require it.
- iii. J Stewart reminded everyone to make sure they observe the Auxiliary Chain of Leadership in all correspondence and questions / issues.
- iv. Use the AUXINFO to obtain e-mail address on any members or division staff officers.
- v. The Division Board meeting will be held 21 Feb 2009.
- vi. The Division Change of Watch is 31 Jan 2009 at Peninsula Yatch Club. All members are encouraged to attend.

10) Good & Welfare

11) Adjournment of Business Meeting

**Motion to adjourn the meeting: F Jenkins, seconded by R DaCosta. Membership APPROVED. Meeting adjourned at 2035.**

**Next Flotilla Meeting: MON, 16 FEB 2009, 1900 (7:00 PM)**

**Uniform for Meeting:** Tropical Blue Long or appropriate civilian attire.

**Flotilla Website:** [www.cgalakewylie.org](http://www.cgalakewylie.org)

Minutes respectfully submitted by M Thompson FSO-SR.

FSO- FN Report – no report

D Butterfield will be assuming the FSO-FN position on 1 Feb, B Groves will work with D Butterfield to turn over the books.

FSO-NS (formerly AN) Report – no report

FSO CM Report

Received notification from DCDR that J Helms radio station is not currently inspected. Will need to inspect his station and submit paperwork to return his Auxiliary Radio Station back current.

F Thompson FSO-CM

FSO-CS Report for Flotilla Meeting 19JAN09

- Updated all the Staff Officer information on the site.
- Changed the VSC Graphic to a generic VSC Sticker without a year attached
- Updated Flotilla meeting schedule under members section
- Update Flotilla PE Schedule
- Updated up coming events under members section to reflect 2009 calendar items from Division.
- Looking to add photos that were taken at the Flotilla Change of Watch. Need Photos.
- Updated links to all forms to reflect the new Email Forms that the SO-IS is requiring.
- Added links to the 2009 workshops in the members section and under workshops.
- Changed all the flotilla email accounts to reflect the new Staff Officers.

End of Report

FSO-IS REPORT –

Be sure to submit your hours on the 99 form.

S Stewart – SO-IS will make a presentation on completing mission reports and forms at a future meeting.

FSO-MA

I am continuing to order materials for all those that are participating in the Boat Crew Training presently under way in 26-02. All initial members who signed up in November for the Boat Crew Program received the material requested except the Navigational Rules International and Inland. This was shown to be on Back Order. I talked with National Supply and was told that they are out and do not think they will obtain any supplies for the Nav. Rule books and if they did they would be reserved for the AUXNAV student.

I am going to continue the practice of ordering material for those that request it and have it shipped directly to their mailing addresses.

FSO-MA 26-02

## SO-MS Report

I have been working with C Morris with the pilot news paper. he is going to put my phone # and email in the paper so people can call and make an appointment to have there boats inspected. also he would like more info on boating safety to put in the paper also. this is going to be good opurtunity to get the flotilla in the publics eyes

B Moody FSO-MS

## FSO-RBSVP

Due to the slow season of the auxiliary. I dont have any report at this time, but looking forward to having a great one on Visitations this year. This is really my first report Im sending. Dont know if there is a special sheet for these report but I'll appreciate it if you let me know if there is so I could send this to you correctly.

V Castillo FSO-RBSVP

## FSO-MT Report

Reference: Boat Crew Training

In anticipation of the Boat Crew Training for 2009 a request for those members who were interested was requested in the November 15, 2008 Flotilla Meeting. Of those that signed up during the meeting materials for the Boat Crew were order by the FSO-MA on November, 16, 2008. Notification of this order was sent to all members who signed up with a request to report to the FSO-MA upon their receipt. All members confirmed receipt by November 21, 2008.

On January 6th 2009 FC Brian Groves spent the day securing a place to hold the classes. B Groves was successful in obtaining the use of the Conference Room at Steele Creek Library. Member were notified of the Location on January 6th, 2009 by email and followed up with phone calls by T Jenkins. The class started at 0900 with 13 Candidates present and concluded at 1200. Prior notices of the reading assignment were sent out on January 2, 2009 and all but members that were not on the current list of members interested in the Boat Crew Training program were prepared. The class covered organization matters from AUXILIARY BOAT CREW TRAINING MANUAL M16794.51A. The task BCM-01-01-AUX thru BCM-01-04-AUX were reviewed.

The next Schedule Class for Boat Crew Training is scheduled for January 17, 2009 at the Homeland Security Building in Charlotte. Reading assignments have been assigned for Task BCM-02-08-AUX thru BCM-02-14-AUX. Also at the Division Commander suggestion each student was advised to fill out the answers on the task sign off sheet including he use of the back of the sheet. They were also advised to sign their name at the top of the Sign off sheet.

I would also like to compliment the Brian Groves and the VFC F Thompson for their support.

F Jenkins

FSO-MT 26-02

FSO-OP No Report.

FSO-PS No Report.

FSO-PA No Report.

FSO-PE.

FSO-SR Nothing to Report.

F Jenkins FSO-MA has been requested to order VE supplies for 2009.

F Thompson FSO-VE

From an e-mail from Steve Simpson 26-02:

From S Simpson 26-01

To Distribution

Subj Mid Atlantic Boat Show -- Display Sign-Up Request

Hello everyone,

This year I have taken on the task of setting up and co-ordinating the personnel for the Boat Show. I'm sure everyone is familiar with this display from years past. The Show is at the Charlotte Convention Center, Downtown and Runs Wednesday Feb. 4th through Sunday, February 8th.

Hours:

Wednesday Noon til 9:00 PM

Thursday Noon til 9:00 PM

Friday Noon til 9:00 PM

Saturday 10:00 til 8:00 PM

Sunday 11:00 til 5:00 PM

We would hope to have two people in the booth at all times the show is open. Please get back to me via e-mail or phone when you would prefer to work the show. I will keep a running schedule and sign you up for your session/sessions at the show and eventually publish an all inclusive list for everyone to know who and when they are expected to show up. I will need one or two people to help set up on Tuesday afternoon or evening and the help of whomever signs for the last session on Sunday to plan an additional few minutes to take-down. In this first round of sign-ups, you tell me how long you would like to work the booth ( two hour minimum please) and then we will fill in the blanks as they become apparent. That's All for now, I will be updating evryone again in the next few days as to what times we are needing to fill. Don't hesitate to call or e-mail---your first choices may have been taken. Thank you for your support and co-operation, Best regards,

S Simpson 26-01

(704) 534-2162

**Meeting Attendance Record – 19 Jan 2009**  
**Lake Wylie Public Library, SC (Time 19:00)**

Please give updated information if we do not have it on file

<b>Name</b>	<b>Member # or Guest</b>	<b>Home Phone</b>	<b>Cell Phone</b>	<b>Email</b>
B Groves	Member			
F Thompson	Member			
D Sanchez	Member			
J Helms	Member			
T Jenkins	Member			
B Moody	Member			
D Butterfield	Member			
J Brindle	Member			
F Jenkins	Member			
R DaCosta	Member			
K Henderson	Member			
J Alexander	Member			
M Thompson	Member			
B Pennell	Member			
M MacIntyre	Member			
J Stewart	Guest			
D Helms	Prospective Member			